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MUSEUM OF FINE ARTS

BOSTON

INCORPORATED FEBRUARY 4, 1870

THE Museum is a permanent public exhibition of original works of the art of Egypt, Greece, Rome, the Orient, and modern Europe and America, supplemented by reproductions of others. It is supported wholly by private gifts and managed by a Board of Trustees including representatives of Harvard University, the Boston Athenæum, the Massachusetts Institute of Technology, the City and the State, acting through a numerous staff and with the coöperation of Visiting and Advisory Committees of citizens. Visitors, about 250,000 annually.

A public museum of art offers the whole people an un-failing source of delight and improvement. The preservation, enrichment, and interpretation of museum collections demand liberal financial support. They must be shown under secure and honorable conditions. Unless by gift, they can be increased only through the expenditure of large sums in purchase or exploration. Their care and exposition demand a staff of specialists. In the measure of its power of wise outlay a museum can both widen and deepen its beneficent influence.

The legal title is "Museum of Fine Arts." Names of givers are permanently attached to objects purchased with their gifts.

Officers and Assistants

President	Morris Gray
Treasurer	William Crowninshield Endicott
Director	Arthur Fairbanks
Secretary of the Museum	Benjamin Ives Gilman
Assistant Director, Bursar	Charles Henry Hawes
Registrar	Hanford Lyman Story
Department of Prints	
Curator	FitzRoy Carrington
Department of Classical Art	
Curator	Lacey Davis Caskey
Department of Chinese and Japanese Art	
Curator	John Ellerton Lodge
Assistant Curator	Kojiro Tomita
Keeper of Japanese Pottery	Edward Sylvester Morse
Keeper in the Department	Francis Stewart Kershaw
Section of Indian Art	
Keeper	Ananda K. Coomaraswamy
Department of Egyptian Art	
Curator	George Andrew Reisner
Assistant Curator	Dows Dunham
Department of Paintings	
Keeper	John Briggs Potter
Department of Western Art	
Keeper in the Department	Edwin James Hipkiss
Adviser Textile Collection	Mrs. Charles Wendell Townsend
Assistant in Charge	Miss Gertrude Townsend
Library and Collection of Photographs	
Assistant Librarian	Miss Martha Fenderson
Assistant in Charge of Photographs	Miss Frances Ellis Turner
Registry of Public Art	
Registrar	Benjamin Ives Gilman
Superintendent of the Building	Michael Moore

Honorary Officers

Honorary Curator of the	
Department of Western Art	Frank Gair Macomber
Honorary Keeper of Coins	Malcolm Storer, M. D.

Subscriptions to the Museum

Subscribers to the current expenses of the Museum are entitled to receive invitations to all general receptions and private views held at the Museum during the year, with copies of the Annual Report and of the bi-monthly Bulletin of the Museum. The subscriptions currently received vary from ten dollars to one thousand dollars. Checks should be made payable to the Museum of Fine Arts and addressed to the Museum.

Admission

The Museum is open free every day in the year excepting the Fourth of July, Thanksgiving, and Christmas; on week days from 10 to 5 (November 1 to March 1, 10 to 4); Sundays, 1 to 5. Children under ten years of age are not admitted unless accompanied by an adult.

Permits to copy or photograph objects in the collections may be obtained at the office of the Administration. Copying or photographing is not in general allowed on Saturdays, Sundays, or legal holidays.

Publications and Photographs

In the office to the right after passing the entrance turnstile the Publications of the Museum and Photographs of objects in the collections may be purchased. The Leaflet Guide (illustrated, price 5 cents) briefly describes the contents of all the galleries and gives directions how to reach them. Inserts issued with the Guide note changes of exhibition since its issue and contain plans of the building with the names of the galleries. A folder, "Opportunities of Instruction" (price 5 cents), gives an account of the plans for the current season. Inserts describe changes and additions since the folder was printed. The Handbook of the Museum (400 pp.; 300 illustrations; 75 cents) describes and pictures a number of the most important objects in all the collections. Postal cards of objects in the collections are sold at from 2 to 5 cents apiece. The bi-monthly Bulletin of the Museum, a chronicle of Museum affairs, is sent postpaid for 50 cents a year. A List of Publications is sent free on application at the office or to the Secretary of the Museum.

The use of a wheel-chair in the galleries may be obtained without charge on application at the office. With an attendant the charge is one dollar per hour.

A public telephone may be found here, and the City Directory and Railway Guide may be consulted.

Letters may be posted and stamps obtained at the branch Telephone Exchange at the end of the corridor to the left.

Docent Service

Free to All

Weekdays. A Docent of the Museum will accompany visitors in the Galleries by appointment in advance, or (if available at the time) on application at the office of the Administration. Address the Assistant in Instruction.

Sundays. Talks are given every Sunday from October to June at 3 and at 4. The speakers and their subjects are announced in the Saturday papers and on the bulletin board at the Huntington Avenue entrance.

Library and Photograph Collections

The Library of the Museum is on the main floor over the entrance hall. All visitors to the Museum are welcome. It contains about 50,000 volumes and about 60,000 photographs. The library is open from 10 to 4.30 (Saturdays to 4; in summer months to 1) every weekday. No books can be removed from the Library, but photographs may be borrowed for purposes of instruction on condition that they be returned within forty-eight hours.

Department Offices

Students and other interested persons desiring information about the various branches of art represented in the Museum collections, or wishing to see objects not on public exhibition, are invited to apply at the Department Offices. Inquire at the Catalogue desk for the officer in charge of the Department.

Restaurant

The Restaurant in the basement of the Japanese wing, reached by the corridor to the left from the main entrance, is open to visitors from noon until the closing hour. A hot lunch (from noon to 2 P. M.) daily, excepting Sundays and holidays.

Receipt of Objects

All articles are received at the business entrance, reached from Huntington Avenue by the pathway west of the Museum building or by the driveway beyond the School building.

School of the Museum

The School of the Museum gives instruction in drawing, painting, modelling, and design, with supplementary courses in artistic anatomy and perspective. Scholarships and prizes are awarded annually, and diplomas are given to pupils who have satisfied the necessary conditions. The pupils, about two hundred and fifty in number, include many from other States. For information regarding the Departments of Drawing, Painting, and Modelling, apply to Miss Alice F. Brooks, Manager; for information regarding the Department of Design, to Henry Hunt Clark, Director.